

I. Performing a System Scan

To scan your computer for spyware:

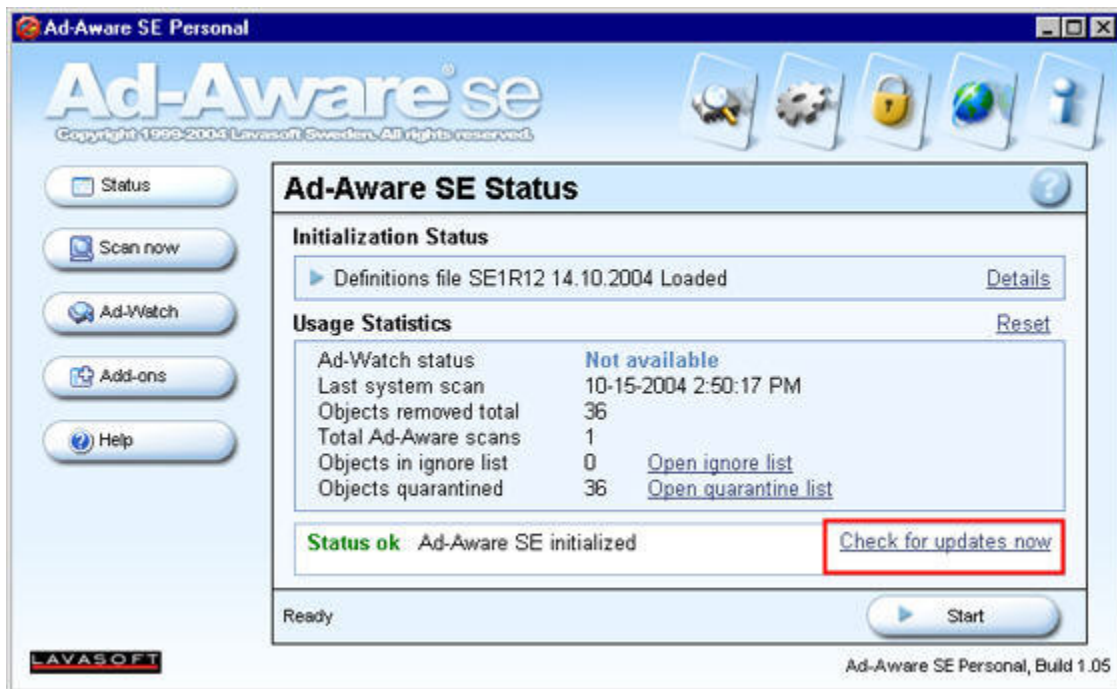
1. Click on the Ad-Aware SE Personal shortcut icon on your desktop.



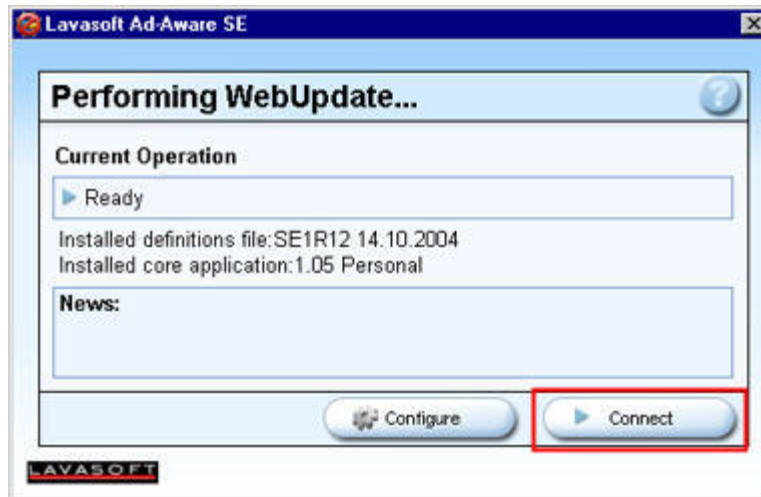
2. If a screen appears prompting you to check for updates, click on **Cancel** as this will be covered in the next step.

3. Since new spyware programs frequently come into existence, it is important to always make sure you have the most current updates before scanning your computer. To check for updates:

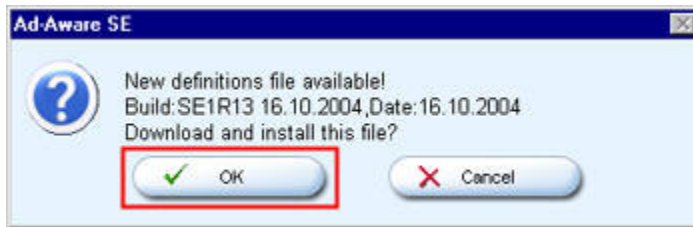
- a) On the main Ad-Aware screen, click on **Check for updates now**.



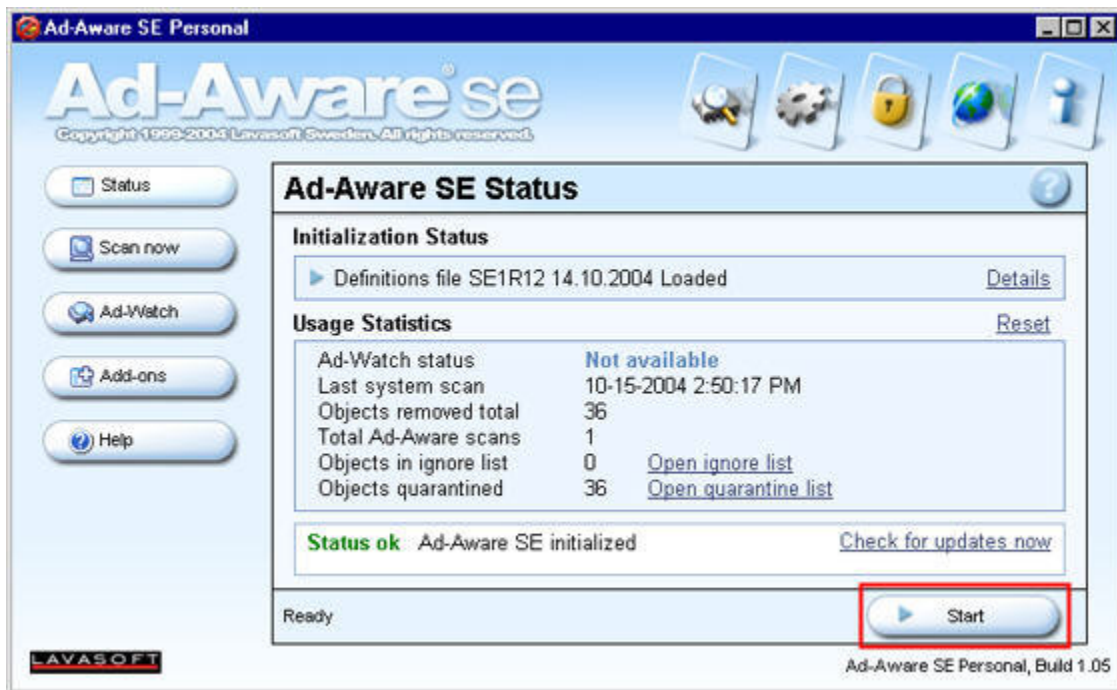
- b) Click on **Connect**.



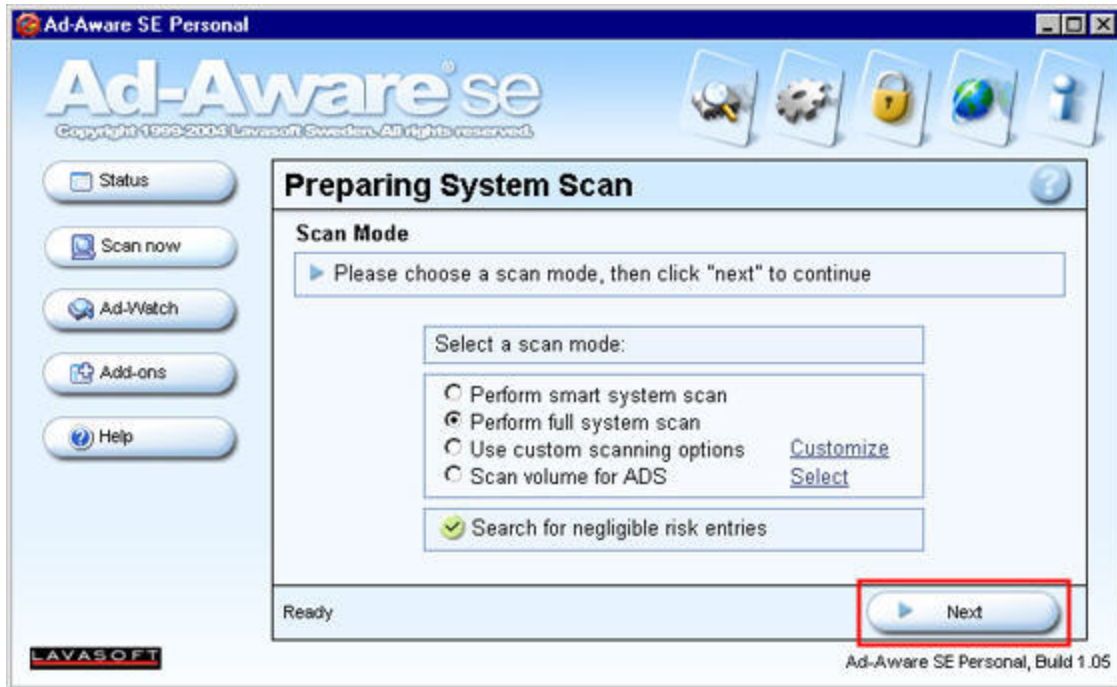
c) If updates are available, click on **OK** to download and install the new definitions file. Then, click on **Finish**.



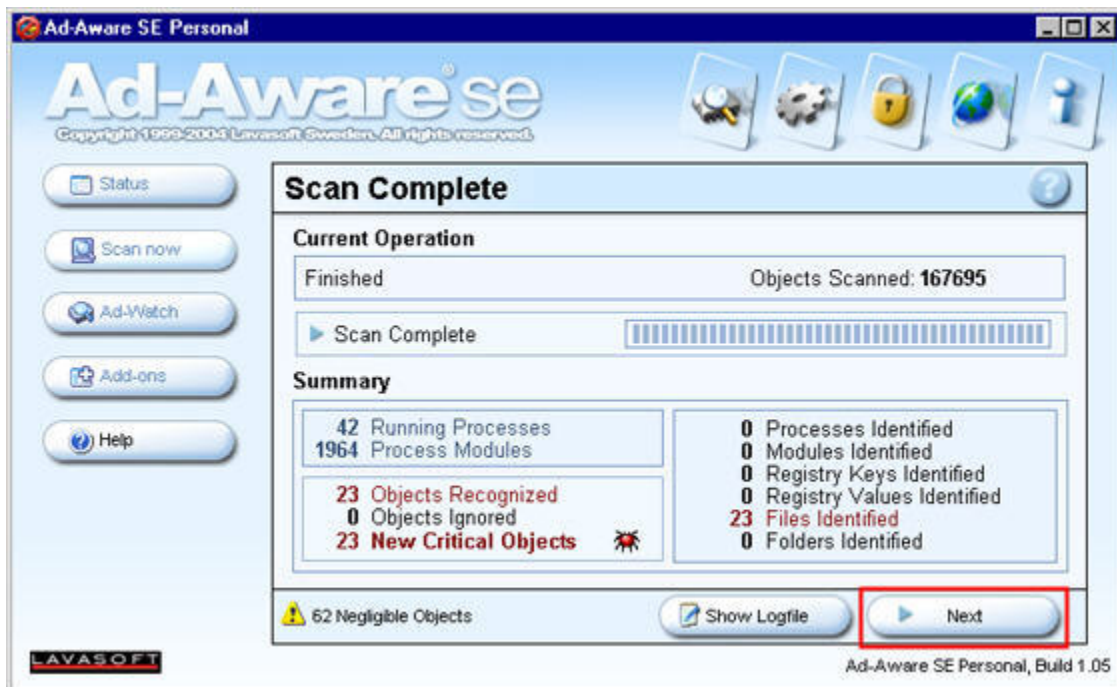
4. To scan your computer for spyware, on the main Ad-Aware screen, click on **Start**.



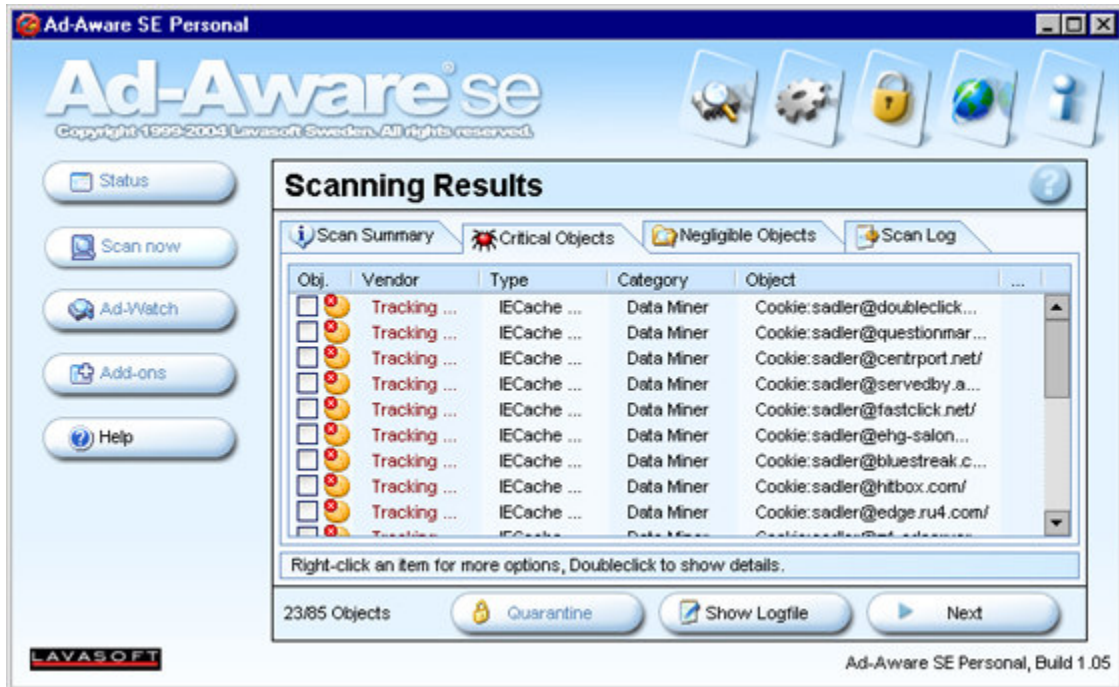
5. On the Preparing System Scan screen, select **Perform full system scan** and click on **Next**. Ad-Aware will begin scanning your computer. The scan may take about 15 minutes.



6. Once the scan is complete, you may see a blinking red bug icon indicating that spyware was found on your computer. Click on the **Next** button to continue.



7. A list of all the critical objects found on your computer will appear:



8. You can select either individual objects or all objects to be removed. Computer Services recommends selecting all the objects. To do this, *right-click* on any object and choose **Select All Objects**. Then click on **Next**.



9. When prompted to verify that you want remove the objects, click on **OK**.

10. Once the objects have been removed, you can close Ad-Aware.